



Adult Driver One-Day Workshops – Summer 2022

Since 1979, more than 16,000 drivers have learned to be better drivers and how to handle typical driving risks such as skidding, veering off road, and avoiding obstacles. *Training lasts just one day, but the skills learned can last a lifetime. And the cost of a one-day workshop is less than a crunched bumper!*

Sign up in February to take a one-day workshop in June, July or early August. Montana DRIVE One-Day Summer Workshops are scheduled only in the summer (no workshops are held during the July 4th week).

ADULT WORKSHOPS: Registration opens **February 1** for the adult workshops that begin June 6 and conclude August 11. Each one-day workshop is limited to 12 adult drivers. Adult workshops cost \$335. **Register by March 5 to receive a \$10 discount per driver.** Visit the registration site to view available space and dates and [REGISTER ONLINE!](#)

WORKSHOP REGISTRATION: All drivers attending a Montana DRIVE Workshop MUST pre-register and prepay the workshop. When you know your workshop dates and the number of drivers attending, you can register by phone, email, or US mail.

- Enter the online **Adult Registration Form** if the workshop is being paid by an employer or an individual. This form can list up to 12 drivers. If you are sending more than 12 drivers, please call for assistance.
- Please do not register for a Teen Workshop using this form. Teen Week registration will open in March and more information will be provided at that time.
- You may also send the following details in an email to montanadrive@mt.gov:
 - Billing contact name, company or organization name, address, phone and email address.
 - Preferred method of payment (pay by check or credit card). *Invoices are due within 30 days.*
 - Names of driver(s), if known. You can hold space in a workshop before you know who is attending, but the reserved workshops must be paid in advance. Please send drivers' names as soon as available.
 - Workshop dates (preferred and alternate).

WORKSHOP PAYMENT

All workshops must be paid in full prior to the reserved workshop date. Registered workshops are not confirmed until paid. When payment is made, participants will receive a workshop confirmation with workshop details, lodging options, and a map to the facility.

EARLY REGISTRATION DISCOUNT: Register by **March 5** and we will apply a \$10 discount per driver.

ONLINE: Visit MontanaDRIVE.mt.gov to view available space and dates and [REGISTER ONLINE!](#)

BY MAIL: [Download the registration form](#) and send by mail and we will bill you. Mail registration form to **OPI-Montana DRIVE, PO Box 202501, Helena, MT 59620**

BY E-MAIL: To register via e-mail, provide all the required information listed above and e-mail to MontanaDRIVE@mt.gov or scan the completed registration form and attach to your email. We will reserve the workshop date and bill you for the amount due (payable within 30 days).

BY PHONE: Feel free to call the Helena office at (406) 444-4432 with questions and to register.

STATE OF MONTANA EMPLOYEES: Please include the name, phone and email address of your agency's billing contact so we can arrange payment via **InterUnit Journal (IUJ)**. If you work for a large agency, **please** coordinate registration with your safety supervisor or department manager.

CREDIT CARD: You can pay via credit card (VISA and MasterCard only), by check, money order or State of Montana InterUnit Journal (IUJ). When you register, we will ask for your payment preference. When the invoice is emailed to you, we will provide the link to a secure payment site and a \$1.00 fee will apply.

CANCELLATIONS AND REFUNDS: **Please help us eliminate "no shows."** We train only 12 drivers per workshop day and want to keep them filled. Notify our office **as soon as possible** if you need to reschedule the workshop date, change drivers, or cancel a workshop.

With advance notice of a cancellation, we will give full refunds. NO-SHOWS will NOT be refunded. If you pay by check and request a refund, we will need a W9 form so the OPI can create a vendor account for you. If you pay by credit card, we will issue a credit card refund.

Professional Development Credits

Some professions recognize this workshop for professional development requirements. Consult with your profession's state office to verify if they will credit this workshop.

Renewal Units: Teachers can obtain 9 renewal units for licensure renewal upon successful completion of the One-Day Workshop.

College Credit: One semester of graduate or undergraduate credit can be earned through Montana State University-Northern (MSUN) for a fee of \$150 payable to MSUN. In addition to the One-Day Workshop, to earn one college credit, the driver must return the next day to student-teach an exercise and write and submit a short paper. **Please indicate your wish for college credit when you register so we can schedule the second day.**

GETTING READY FOR YOUR WORKSHOP

- Make sure your workshop is paid in full and you have received and reviewed your workshop confirmation.
- If you have any questions, changes or cancellations, contact **Patti** at **406-444-4432** or email montanadrive@mt.gov.

Before you leave for Lewistown:

- **Make sure you are rested, alert, and arrive on time.** Please arrive by 7:45 a.m. for check-in. Workshop starts at 8:00 a.m. sharp and will end by 5:00 p.m.
- **Bring your own lunch.** You will have only 30 minutes for a lunch break and will not have time to leave the facility for lunch. There is a refrigerator and microwave oven for participant use. Drinking water is also provided.
- **Make your own overnight accommodations.** Refer to the lodging and camping facilities listed below. If you must travel more than one hour to arrive in Lewistown, it is recommended that you stay overnight.
- **Dress casually and wear comfortable clothes and good shoes.** You will be spending a lot of time in and out of a variety of motor vehicles. Sandals and flip-flops are discouraged because of safety reasons.
- **Do not bring dependents or pets.** You will not have time to care for them properly, and your personal vehicle is not an appropriate place for them to spend the day.

Lodging and Camping in Lewistown, Montana

[Super 8](#)

102 Wendell
406-538-2581 / 800-800-8000

[Yogo Inn](#)

211 E Main
406-535-8721 / 800-860-9646

[The Calvert Hotel](#)

216 7th Ave. South
406-535-5411 / 877-371-5411

[B&B Motel](#)

520 E Main
406-535-5496 / 877-538-3563

[Mountain Acres Campground](#)

103 Rocklyn
406.538.7591

For other lodging options and links to websites, visit the [Montana Official State Travel Site](#).



COVID-19 SAFETY PROTOCOLS AT MONTANA DRIVE – PLEASE READ

To all drivers attending a 2022 Montana DRIVE Summer Workshop:

Last summer, we were able to offer our Montana DRIVE Workshops because the protocols we followed created a safe and healthy environment for our drivers and instructors. Your safety is of utmost importance to us and we will continue the practices we began in 2020. Classroom and vehicle surfaces will be cleaned and disinfected throughout the day and instructors will arrange the workshop schedule to enable social distancing.

To safeguard the health of our instructors and drivers, we ask that you acknowledge and follow these safety protocols:

- Now that COVID testing kits are becoming more available, we encourage all drivers to ensure to the best of their ability that they are not COVID-positive prior to and on the workshop date.
- We will encourage the wearing of face masks (over the nose and mouth) and, depending on the number of active cases, may require all drivers and instructors to wear a mask when in the confines of a vehicle. Face masks will be provided, if needed.
- Regular breaks will be offered for hand washing and sanitizing.
- Hand sanitizer will be available in the classroom and in all vehicles.
- If you feel sick or have a fever, we ask that you please stay home and get well. We will be glad to reschedule your workshop for a later time, substitute another driver, or refund the paid fee.
- Full refunds will be offered for workshops that are cancelled ahead of time. We appreciate being notified as far in advance of the cancelled workshop date as possible.
- We will NOT refund no-shows. You must contact us if you are not able to attend the workshop.

Please call the OPI's Traffic Education Office at (406) 444-4432 or email montanadrive@mt.gov with any notifications, questions, or requests for assistance.

Updated January 20, 2022